Borough of Rocky Hill Borough Council Minutes of the Regular Meeting October 5, 2015

The regular meeting of the Borough Council of the Borough of Rocky Hill was called to order by Mayor Jeff Donahue at 7:33 PM followed by the salute to the flag.

NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

Mayor Donahue read the following statement into the record: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meetings transmitted to the Courier News and Somerset Spectator on January 7, 2015. Notice remains continuously posted as to required notices under the Statute. A copy of this notice is available to the public and is on file in the Office of the Borough Clerk.

ROLL CALL

Mr. Robert Ashbaugh-absent, Mr. Tom Bremner- present, Mr. Billy Dawson-present, Ms. Connie Hallman-present, Mr. Phil Kartsonis-absent, Mr. Bob Uhrik-present.

Also present: Mayor Jeff Donahue, Borough Clerk Rebecca Newman, Deputy Clerk Christine Witt, CFO Joe Monzo and Borough Attorney Albert Cruz.

MAYOR'S COMMENTS

The Mayor commended Council Members Uhrik and Bremner for organizing the electronics' recycling day. The Borough cleanup scheduled for October 3rd is rescheduled to October 17th. "Rocky Hill Remembers" will take place October 10th and 11th from 10-4.

APPROVAL OF MINUTES

Regular Meeting Minutes – September 21, 2015

Bremner moved to approve the minutes as presented and Hallman seconded the motion. Motion carried on roll call vote.

For: Bremner, Dawson, Hallman, Uhrik

Against: None Abstain: None

PUBLIC COMMENT

Peggy Harris, 66 Crescent Ave., asked why the garbage was not picked up through the date listed on the informational post card sent in the summer and listed on the website. Mayor Donahue replied that the contract was for twice a week pick up until September 11, 2015, and the Borough communicated the wrong dates to the public in error.

STATE POLICE REPORT

No report.

ENGINEER'S REPORT

No report delivered, but matters pertaining to engineering are addressed later on the agenda.

CHIEF FINANCIAL OFFICER'S REPORT

The CFO reported that transfers will be made in November. The CFO met with Mr. Ashbaugh about pending applications to join a joint insurance fund.

APPROVAL OF VOUCHERS

Bill List dated October 5, 2015 was presented for approval. Bremner moved to approve all vouchers. Motion seconded by Dawson. Motion carried on roll call vote.

For: Bremner, Dawson, Hallman, Uhrik

Against: None Abstain: None

SPECIAL BUSINESS

Resolution 2015-69: Authorizing the Borough of Rocky Hill to Spend the Full Amount of the Grant Funds for the Washington Street Improvement Project

Bremner moved to approve the resolution and Dawson seconded the motion. Motion carried on roll call vote.

For: Bremner, Dawson, Hallman, Uhrik

Against: None Abstain: None

UNFINISHED BUSINESS

Resolution 2015-70: Authorizing the Mayor and Clerk to Sign a Social Affairs Permit for the Friends of Mary Jacobs Library

Dawson moved to approve the resolution, and Bremner seconded the motion. Motion carried on roll call vote.

For: Bremner, Dawson, Hallman, Uhrik

Against: None Abstain: None

Resolution 2015-71: Authorizing the Borough Engineer to Submit a Grant Application to the NJDOT for Princeton Avenue—Southern Section

Hallman moved to approve the resolution, and Uhrik seconded the motion. Motion carried on roll call vote. For: Bremner, Dawson, Hallman, Uhrik

Against: None Abstain: None

Resolution 2015-72: Authorizing the Borough Engineer to Submit a Grant Application to the NJDOT for Washington Street—Phase II Pedestrian Crossing

Hallman moved to approve the resolution, and Uhrik seconded the motion. Motion carried on roll call vote.

For: Bremner, Dawson, Hallman, Uhrik

Against: None Abstain: None

Resolution 2015-73: Authorizing the Mayor and Clerk to Sign a Contract with Polick Construction for the Elevator Room Repairs

Dawson moved to approve the resolution, and Bremner seconded the motion. Motion carried on roll call vote.

For: Bremner, Dawson, Hallman, Uhrik

Against: None Abstain: None

Resolution 2015-74: Authorizing a Shared Services Agreement with the Township of Branchburg for Leaf Collection

Uhrik moved to approve the resolution, and Hallman seconded the motion. Motion carried on roll call vote. For: Bremner, Dawson, Hallman, Uhrik

Against: None Abstain: None

Resolution 2015-75: Authorizing the Mayor and Clerk to Sign a Leaf Disposal Contract with Selody Sod Farm

Hallman moved to approve the resolution, and Bremner seconded the motion. Motion carried on roll call vote.

For: Bremner, Dawson, Hallman, Uhrik

Against: None Abstain: None

Resolution 2015-76: Authorizing the Purchase of a Bike Rack from Dero Industries

Hallman moved to approve the resolution, and Bremner seconded the motion. Motion carried on roll call

vote.

For: Bremner, Dawson, Hallman, Uhrik

Against: None Abstain: None

Resolution 2015-77: Authorizing the Mayor and Clerk to Sign a Contract with T. Fiotakis for the Driveway Apron Improvements for the Rocky Hill Fire Department

Bremner moved to approve the resolution, and Hallman seconded the motion. Motion carried on roll call

For: Bremner, Dawson, Hallman, Uhrik

Against: None Abstain: None

Discussion of Borough IT Infrastructure Upgrade

Tabled

NEW BUSINESS

Discussion of Best Practices for the Borough of Rocky Hill for the year 2015

The CFO distributed a Best Practices Worksheet and discussed it with Council. The Borough scores 86% on the worksheet and therefore should receive all promised state aid.

COMMUNICATIONS

Communications as listed, were distributed, disseminated and filed accordingly.

PUBLIC COMMENT

Cliff Moore, Skillman Ave., reported that the new chain blocking vehicles from entering the Green Acres has come out of its post.

Raymond Whitlock, 94 Crescent Ave., thanked the Council for authorizing the repair of the lights in Panicaro Park.

EXECUTIVE SESSION: Resolution 2015-78 to Retire into Executive Session (8:00 PM)

A. Personnel: 2105 Appointments--Tabled

B. Litigation—In the Matter of the Borough of Rocky Hill for a Judgment of Compliance of its Third Round Housing Element and Fair Share Plan, Docket No. L-901-15

Bremner moved to retire to Executive Session, Hallman seconded, and motion carried on voice vote.

Executive Session ended and Regular Session resumed at 8:15 PM

ADJOURNMENT

Motion was made by Bremner with a second by Dawson to adjourn the meeting at 8:15 PM. Motion carried on voice vote.

Respectfully submitted: Christine Witt Deputy Borough Borough of Rocky Hil

October 5, 2015

List of Bills - (0110101001) CASH CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
8616 8617 8618 8619 8620 8621 8622 8623 8624 8625	392 - DR SUSAN FISHER 83 - G & T Landscaping Inc 25 - BLDG. OFFS. & CODE OFFS. INT. 163 - MONTGOMERY TOWNSHIP 163 - MONTGOMERY TOWNSHIP 594 - PREMIER DISPOSAL 354 - RICOH USA, INC. 247 - SOMERSET COUNTY TREASURER 251 - SOUTH BOUND BROOK BOROUGH 455 - TAMARA LEE PP	PO 5542 Board of Health website PO 5297 Lawn Service 2015 Reso 2015-42 PO 5543 International Property Maintenance PO 5539 Van Horne Park maintenance 1/1/14 t PO 5541 Trees for Van Horne Park (Shade Tre PO 5545 Garbage service Septmeber 2015 PO 5546 Copy machine rental PO 5536 Intersection Striping, Various Loca PO 5540 Police Service August 10 September PO 5544 COAH Planning Services	125.88 445.00 52.00 12,518.99 500.00 3,741.08 109.73 2,379.00 4,553.00 1,653.75	125.88 445.00 52.00 12,518.99 500.00 3,741.08 109.73 2,379.00 4,553.00 1,653.75
	TOTAL			26,078.43

Total to be paid from Fund 01 CURRENT FUND

26,078.43

26,078.43

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Borough of Rocky Hill

List of Bills - (0810101001) CASH UTILITY OPERATING

Check#	Vendor	Description	Payment	Check Total
7055	553 - Brian Fusco	PO 5538 Water Dept. Maintenance	60.00	60.00
7056	321 - MIRACLE CHEMICAL CO	PO 5535 Water Dept. chemicals	45.30	45.30
7057	311 - TIM LESKO	PO 5537 Water Dept. Maintenance	910.00	910.00
7058	289 - VERIZON	PO 5534 Water dept phone	30.77	30.77
	TOTAL			1,046.07

Total to be paid from Fund 08 UTILITY OPERATING

1,046.07

1,046.07

BOROUGH OF ROCKY HILL COUNTY OF SOMERSET

RESOLUTION 2015-69

WHEREAS, The Borough of Rocky Hill applied for and received grants for the following projects:

2012 Washington Street Beautification	\$200,000.00
2013 Washington Street Beautification, Phase II	\$175,000.00
2011 Pedestrian Crosswalk Signal	\$73,000.00; and

WHEREAS, the Borough of Rocky Hill has awarded the construction of all of the original scope of this project to Think Pavers Inc. in the amount of \$430,587.00 who has completed the project; and

WHEREAS, the Borough decided to enlarge the scope of the project for an additional amount of 71,412.50; and

WHEREAS, there were remaining grant funds in the amount of \$17,412.50; and

WHERES, the Borough financed the additional amount of \$54,000.00 with funds that were made available through Ordinance; and

WHEREAS the total amount of this project through completion was \$502,000.00.

NOW THEREFORE BE IT RESOLVED, that the Borough of Rocky Hill has utilized all grant funding approved with the three grants in the amount of \$448,000.00 and has extended the scope of the project utilizing its own funds in the amount of \$54,000.00 for a total contract award of \$502,000.00.

BE IT FURTHER RESOLVED, that all grants funds approved for the 2012 Washington Street Improvements, 2013 Washington Street Improvements and the 2011 Pedestrian Crosswalk Signal have been utilized.

ATTEST:

Rebecca P. Newman, RMC

Borough Clerk

Jeff Donahue, Mayor

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on October 5, 2015.

Rebecca P. Newman Borough Clerk

BOROUGH OF ROCKY HILL SOMERSET COUNTY

WHEREAS, application has been received from Mary Jacobs Library Friends for a social affair permit to serve wine on November 3 2015; and

WHEREAS, said application is complete and accompanied by the required fees; and

WHEREAS, the Clerk is required to sign the application certifying that municipality has no objection to granting this social affairs permit.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

- 1. That the Borough Clerk is authorized to sign the application for the social affairs permit application on behalf of the Mary Jacobs Library Friends.
- 2. That the Borough Clerk be directed to forward a certified copy of this Resolution and the application and accompanying fee to the Division of Alcoholic Beverage Control, Department of Law and Public Safety, for processing, and to the applicants; and;
 - 3. This Resolution shall take effect immediately.

ATTEST:

17/1/1

By: ////	By:	
Rebecca P. Newman	•	Jeff Donahue, Mayor
Borough Clerk		
<u>CERTIFICA</u>	<u>TION</u>	
I, Rebecca P. Newman, Borough Clerk of the Borthe foregoing to be a true and correct copy of a Rocouncil on October 5, 2015.		
Rebecca P. Newman Borough Clerk		

BOROUGH OF ROCKY HILL COUNTY OF SOMERSET

RESOLUTION 2015-71

RESOLUTION: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for **the 00517 MA2015 Princeton Avenue- Southern Section 00517** project.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Rocky Hill formally approved the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Council and Clerk are hereby authorized to submit and electronic grant application identified as to the New Jersey Department of Transportation on behalf of the Borough of Rocky Hill.

BE IT FURTHER RESOLVED that the Mayor and Council and the Clerk of the Borough of Rocky Hill are hereby authorized to sign the grant agreement on behalf of the Borough of Rocky Hill and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by Borough of Rocky Hill on this 6^{5h} day of October 2015.

Rebecca Newman, RMC Borough Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL		
Rebecca Newman, RMC Borough Clerk	Jeff Donahue, Mayor	

BOROUGH OF ROCKY HILL COUNTY OF SOMERSET

RESOLUTION 2015-72

RESOLUTION: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for **00518-MA2015**Washington Street Phase II Pedestrian Crossing-00518 project.

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Rocky Hill formally approved the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Council and Clerk are hereby authorized to submit and electronic grant application identified as to the New Jersey Department of Transportation on behalf of the Borough of Rocky Hill.

BE IT FURTHER RESOLVED that the Mayor and Council and the Clerk of the Borough of Rocky Hill are hereby authorized to sign the grant agreement on behalf of the Borough of Rocky Hill and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by Borough of Rocky Hill on this 5^{th} day of October 2015.

Rebecca Newman, RMC

Borough Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL		
Rebecca Newman, RMC Borough Clerk	Jeff Donahue, Mayor	

BOROUGH OF ROCKY HILL SOMERSET COUNTY

WHEREAS, the Borough of Rocky Hill desires to enter into a contract for the elevator room ceiling repair; and

WHEREAS, the Borough has requested proposals for this project; and

WHEREAS, the Borough received two quotes as follows:

Polick Construction New Outlooks Construction \$2,800.00

\$3,315.00

And

WHEREAS, the quote that was most advantageous to the Borough of Rocky Hill was from Polick Construction; and

WHEREAS, the total value of this service for the year 2015 is less than \$40,000.00 and, therefore, these services are exempt from the Local Unit Pay-to-Play law, N.J.S.A. 19:44A-27.7 et seq.; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

- 1. That the Borough Council confirms the award of contract as follows: to Polick Construction for a total amount of \$2,800.00.
- 2. This Resolution shall take effect immediately.

ATTEST:	
By:	By:
Rebecca P. Newman,	Jeff Donahue, Mayor
Borough Clerk	

I, Joseph P. Monzo, Chief Financial Officer of the Borough of Rocky Hill do hereby certify that funds for this contract are available from:		
Joseph P. Monzo, Chief Financial	Officer	
	CERTIFICATION	
	Clerk of the Borough of Rocky Hill do hereby certify ect copy of a Resolution adopted by the Borough	
Rebecca P. Newman Borough Clerk		

EXPLANATION: This Resolution authorizes the Mayor and Clerk to sign an Interlocal Services Agreement between the Township of Branchburg and the Borough of Rocky Hill for Leaf Collection and Disposal Services.

RESOLUTION 2015-74

BOROUGH OF ROCKY HILL SOMERSET COUNTY

WHEREAS, the Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes municipalities to enter into shared services agreements; and

WHEREAS, Rocky Hill is in need of leaf collection and disposal services; and

WHEREAS, Branchburg has the capacity to provide leaf collection and disposal services to Rocky Hill; and

WHEREAS, Branchburg is willing to provide leaf pickups and disposal services to Rocky Hill for a total of \$15,000.00; and

WHEREAS, this price represents a substantial savings to Rocky Hill; and

WHEREAS, the Chief Financial Officer has certified that funds have been appropriated for these services; and

WHEREAS, Branchburg and Rocky Hill desire to enter into an Interlocal Services Agreement for Leaf Collection and Disposal Services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, in the County of Somerset, State of New Jersey, as follows:

- 1. That the Interlocal Services Agreement between the Township of Branchburg and the Borough of Rocky Hill for Leaf Collection and Disposal Services is hereby approved.
- 2. That the Interlocal Services Agreement provide for leaf collection and disposal services.

3.	That the Mayor	and Cler	k are herek	y authorized	to sign
	the Interlocal	Services	Agreement	in substantia	ally the
	form attached.				

4. That this Resolution takes effect immediately.

ATTEST:	
By: ////	By:
Rebecca Newman, Clerk	Jeff Donahue, Mayor

CERTIFICATION

I, Rebecca Newman, Clerk of the Borough of Rocky Hill, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on October 5, 2015.

Rebecca Newman, Clerk

BOROUGH OF ROCKY HILL SOMERSET COUNTY

RESOLUTION 2015-75

WHEREAS, a shared services agreement was entered into between the Borough of Rocky Hill and the Township of Branchburg for leaf collection; and

WHEREAS, Branchburg Township needs a disposal facility to dump the leaves once collected; and

WHEREAS, Selody Sod Farms has a site locally that can be utilized for the disposal of leaves collected at a cost of \$5.00 per cubic yard; and

WHEREAS, based on prior years collections the Borough Engineers estimates there would be a maximum of 1,000 cubic yards to dispose of; and

WHEREAS, there are sufficient funds in the Borough's budget to pay for this purchase.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

- 1. That the Borough of Rocky Hill enter into a contract with Selody Sod Farms to. dispose of leaves collected by Branchburg Township at a cost of \$5.00 per cubic yard for an amount not to exceed \$5,000.00
- 2. That there are sufficient funds in the Borough of Rocky Hill budget for this purchase as certified by the Chief Financial Officer.
- 3. This Resolution shall take effect immediately.

ATTE	ST:		
Ву:		Ву:	
	Rebecca P. Newman, RMC		Jeff Donahue,
	Borough Clerk		Mayor
I. Jose	ph P. Monzo, Chief Financial Officer of th	ie Borou	igh of Rocky Hill do bereby
	that funds for this contract are available f		gn of Rocky Till do hereby

CERTIFICATION

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on October 5, 2015.

Rebecca P. Newman, RMC Borough Clerk

BOROUGH OF ROCKY HILL SOMERSET COUNTY

WHEREAS, the Borough of Rocky Hill desires to purchase a smaller bike rack for in front of the Post Office; and

WHEREAS, DERO Bike Rack Company can provide the bike rack for \$817.77; and

WHEREAS, there are sufficient funds in the Borough's budget to pay for this items.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

- 1. That the Borough of Rocky Hill awards a contract to Dero Bike Rack Company for the purchase of one bike rack for an amount not to exceed \$817.77.
- 2. That there are sufficient funds in the Borough of Rocky Hill budget for this purchase as certified by the Chief Financial Officer.
 - 3. This Resolution shall take effect immediately.

ATTEST:	A
By: Rebecca P. Newman, RMC	By:
Borough Clerk	Mayor
I, Joseph P. Monzo, Chief Financial Officer certify that funds for this contract are availa	_ ,
Joseph P. Monzo, Chief Financial Officer	

CERTIFICATION

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on October 5, 2015.

Rebecca P. Newman, RMC Borough Clerk

BOROUGH OF ROCKY HILL SOMERSET COUNTY

WHEREAS, the Borough of Rocky Hill desires to enter into a contract for the driveway apron improvements at the Rocky Hill Fire House; and

WHEREAS, the Borough has requested proposals for this project; and

WHEREAS, the Borough received three quotes as follows:

T. Fiotakis Construction	\$14,582.00
JML Landscaping	\$22,000.00
Haagen Enterprises	\$13,940.00
And	

WHEREAS, the quote that was most advantageous to the Borough of Rocky Hill was from Haagen Enterprises; and

WHEREAS, Haagan Enterprises does not possess the necessary paperwork to do municipal work; and

WHEREAS, the next quote that is most advantageous to the Borough of Rocky Hill was from T. Fiotakis; and

WHEREAS, the total value of this service for the year 2015 is less than \$40,000.00 and, therefore, these services are exempt from the Local Unit Pay-to-Play law, N.J.S.A. 19:44A-27.7 et seq.; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

- 1. That the Borough Council confirms the award of contracts as follows: to T. Fiotakis for a total amount of \$14,582.00.
- 2. This Resolution shall take effect immediately.

ATTEST:

By: Rebecca P. Newman, Borough Clerk	By:	
I, Joseph P. Monzo, Chief Financial Officer of the Borough of Rocky Hill do hereby certify that funds for this contract are available from:		
Joseph P. Monzo, Chief Financial Officer		
CERTIFICATION		
I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on October 5, 2015.		
Rebecca P. Newman Borough Clerk		

EXPLANATION: THIS RESOLUTION ALLOWS THE BOROUGH COUNCIL TO RETIRE INTO EXECUTIVE SESSION.

BOROUGH OF ROCKY HILL

RESOLUTION 2015-78

WHEREAS, Section 8 of the Open Public Meetings Act (N.J.S.A. 10:4-12(b) (1-9) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Borough Council is of the opinion that such circumstances exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

- 1. The public shall be excluded from discussion of and action on the executive Session of October 5, 2015.
- 2. The general nature of the subject matter to be discussed is as follows: -
- 3. A. Personnel: 2015 Appointments
 - B. Litigation-In the Matter of the Borough of Rocky Hill for a Judgment of Compliance of its Third Round Housing Element and Fair Share Plan, Docket No. L-901-15
- 4. Minutes of said discussion will be made available as soon as it is deemed in the public interest to do so.
- 5. The Borough Council may take official action on those items discussed in executive session upon completion of the executive session.

This Resolution takes effect immediately.

Rebecca P. Newman

Borough Clerk

CERTIFICATION

I, Rebecca P. Newman, Borough Clerk, of the Borough of Rocky Hill, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council at a regular meeting of said Council held on October 5, 2015.

Rebecca P. Newman Borough Clerk